CALL FOR FACULTY AND DOCTORAL STUDENTS TO TAKE PART IN THE COOPERATION AND EXCHANGE PROGRAM WITH THE

FREE UNIVERSITY OF BERLIN – FUB

2011

The University of Campinas, UNICAMP, through the Offices of the Vice-President for Graduate Studies and the Vice-President for Research, hereby publishes this call for proposals for a cooperative exchange program with the

FREE UNIVERSITY OF BERLIN – FUB
(FREIE UNIVERSITAET BERLIN)

1. PURPOSE

The purpose of this call is to encourage mobility and international cooperation between research groups, faculty and doctoral students at Unicamp and their counterparts at FREE UNIVERSITY OF BERLIN – FUB.

The aims of this program include the identification of opportunities for cooperation and collaboration between both universities in all areas of academic research and greater internationalization of the University of Campinas.

The call also seeks to create the conditions for an initial exchange program between researchers at both institutions, with the expectation that this can be continued through the regular funding lines available from federal and state agencies. It is also intended to help graduate programs become more internationalized, whether as a result of faculty and researchers from other countries taking part in research and graduate subjects at Unicamp or faculty and doctoral students spending time at the partner institution.

2. ACTIVITIES

This proposal provides for one (01) faculty member from FUB and one (01) doctoral student, postdoctoral student or researcher under the supervision of or working with the faculty member at the foreign university to come to Unicamp following a selection process.

The faculty member from FUB must stay at Unicamp between 10 and 15 days, take part in a regular graduate course and undertake research activities as described in the work plan accompanying the request for financial support in response to this call. The doctoral student, postdoctoral student or researcher from the FUB faculty member’s research group must stay with the Unicamp research group or the host laboratory between one (01) and two (02) months to provide support for research activities and guidance for graduate students or to complement the FUB faculty member’s graduate teaching and research activities.

This call also covers funding for one Unicamp (01) faculty member or researcher affiliated with a graduate program at Unicamp and one doctoral student under the supervision of this faculty member or researcher or working with their research group to spend time with the FUB partner research group.
The work plan presented in response to this call must make provision for the Unicamp faculty member or researcher to spend ten (10) to fifteen (15) days with the FUB faculty member’s research group or department. The doctoral student under the Unicamp faculty member’s supervision or affiliated with the faculty member’s research group must spend between one (01) and two (02) months with the FUB faculty member’s research group.

The work plan is expected to include a set of activities, such as seminars, at which FUB researchers give presentations on their research. Similarly, the Unicamp faculty member and doctoral student chosen will be expected to give a presentation on the research projects they are carrying out in order to speed up interaction with the foreign research group.

3. PROPOSALS

Proposals must be sent by faculty members or researchers (Research) affiliated with a Unicamp graduate program. Proposals must be approved by the coordinator of the graduate program with which the proposing faculty member is affiliated. Each faculty member may submit only one proposal, which must be sent to the Office of the Vice-President for Graduate Studies (PRPG) before the deadline specified in this call.

It is the responsibility of the faculty member/researcher to choose the doctoral student who will take part in the exchange program. The student selected must be regularly enrolled and must be shown to be under the supervision of either the proposing faculty member or a faculty member belonging to the proposer’s research group.

4. DOCUMENTATION REQUIRED

FOR FACULTY MEMBERS:

a) Completed and signed request form (available at http://www.prp.rei.unicamp.br/faepex/);
b) Curriculum vitae (Lattes);
c) Description of the proposer’s research area and competencies, as well as an outline of the subject area, topic or laboratory they will be working with in the foreign university;
d) Plan of the activities for the foreign researcher’s visit to Unicamp, with a forecast timetable for these;
e) Statement of support from the coordinator of the graduate program with which the proposer is affiliated;
f) Details of the graduate student chosen, clearly stating the criteria used to make the choice;
g) Curriculum vitae of the foreign researcher;
h) A letter from the foreign researcher stating that he/she agrees with the activities in the exchange program and giving the name of the doctoral student, postdoctoral student or researcher who will take part in the program;
i) Curriculum vitae of the foreign doctoral student, postdoctoral student or researcher who will take part in the exchange program.
FOR GRADUATE STUDENTS (DOCTORAL STUDENTS):

a) Curriculum vitae (Lattes);
b) Undergraduate and graduate academic transcripts;
c) A summary of the project(s) being carried out that must be presented in English at the meeting to be held during the visit;
d) Certificate of proficiency in English;
e) Work plan for the overseas exchange, with the advisor’s approval.

5. FINANCIAL SUPPORT

The present program will fund the Unicamp faculty member’s round-trip airline ticket and travel/health insurance and provide a daily allowance equivalent to US 250.00 for the duration of the stay abroad.

The program will fund the doctoral student’s round-trip airline tickets, travel/health insurance and any surface travel that may be necessary and will provide the sum of EUR 2000.00 for each month of the stay or a corresponding amount for periods of less than one month.

The foreign advisor will receive a daily allowance of R$ 300.00 (three hundred reais) to cover accommodation, local transport and meals. Round-trip airline tickets and travel/health insurance will be covered by Unicamp.

The foreign doctoral student, postdoctoral student or researcher will receive the sum of R$ 3,000.00 for each month of his/her stay at Unicamp to cover accommodation, local transport and meals or a corresponding amount for periods of less than one month. Round-trip airline tickets and travel/health insurance will be covered by Unicamp.

6. ELIGIBLE FACULTY MEMBERS / RESEARCHERS

All faculty members or researchers (Research) currently employed by Unicamp under the terms of the Full-time Commitment to Teaching and Research Scheme (RDIDP) and registered as permanent faculty members on a Unicamp graduate program may apply for financial support.

7. ELIGIBLE GRADUATE STUDENTS

Graduate students regularly enrolled on a doctoral program at Unicamp, whether supervised by the proposer OR by a faculty member belonging to the proposer’s research group.

8. EXPECTED RESULTS

- future projects carried out jointly by both institutions;
- exchange of experiences among Brazilian and foreign graduate students and faculty members;
- greater international visibility for Unicamp.
9. PROCEDURES FOR SELECTION OF PROPOSALS BASED ON ASSESSMENT OF ELIGIBILITY AND MERIT

Proposals will be analyzed and selected by a commission set up for this purpose by the Offices of the Vice-President for Graduate Studies and Research.

Proposals will be analyzed in a competitive process in which the merit of the projects, the academic excellence of the proposer and the foreign Professor and the academic performance of the students.

One of the selection criteria will give priority to proposals involving research groups that are in the process of consolidation and internationalization.

10. SUBMISSION OF PROPOSALS

Complete proposals must be signed by the proposer and sent to the PRPG by e-mail (elena.seara@reitoria.unicamp.br) and internal mail to arrive no later than 5:00 PM on June 30, 2011. This call is available on the PRPG (www.prpg.unicamp.br) and PRP (www.prp.rei.unicamp.br/faepex/) websites.

After the deadline for submission of proposals has passed, no other proposals or further addenda or clarifications other than those explicitly and formally requested from the proposers will be accepted.

The decision of the selection commission is final and may not be appealed against.

11. TIMETABLE FOR THE SUBMISSION / ANALYSIS OF PROPOSALS AND THE DURATION OF THE PROGRAM

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<tr>
<th>Date</th>
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<tr>
<td>June 30, 2011 – 5:00pm</td>
<td>Deadline for submission of proposals</td>
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<tr>
<td>July 31, 2011</td>
<td>Deadline for publication of the results of the selection process</td>
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<td>September 01, 2011</td>
<td>Program comes into force</td>
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<td>August 31, 2012</td>
<td>Program ceases to be in force</td>
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12. SCIENTIFIC REPORT AND FINANCIAL ACCOUNTABILITY

The proposing member of faculty will be responsible for financial accountability and for presenting a scientific report describing the activities actually carried out, the proposed objectives, the objectives achieved and the impacts on the development of the activities of the research group involved. All financial expenditure must be accounted for and the scientific report presented no later than 30 days after activities have finished.

Prof. Euclides de Mesquita Neto  
Vice-President for Graduate Studies

Prof. Dr. Ronaldo Aloise Pilli  
Vice-President for Research

Original document signed.